



Patient Information Regarding Credit Card on File Policy

To Our Patients:

We have implemented a policy requiring a credit card on file. This will be effective 7/30/2020. As you may be aware, the current healthcare market has resulted in insurance policies increasingly transferring costs to you, the insured. Some insurance plans require “patient responsibility” from deductibles, copayments, coinsurance, and uncovered medical procedures in amounts not known to you or us at the time of your visit. You can be confident that we always do our best to fully understand your insurance benefits before your visit.

Similar to hotels and car rental agencies, we are asking for a credit card number to keep on file in our office. The information will be held securely. We will not charge your card without notification. If you have a balance as legally dictated by your insurance company on your explanation of benefits, we will first send you a statement showing your balance. You will have 30 days to send an alternative form of payment if you prefer. If no alternative payment is received, we will charge the amount indicated allowed by your insurance company.

This card can be charged for the following reasons:

- Payments not collected from you at the time of your visit
- No show or late cancelation charges (refer to our financial policy)
- Insurance discrepancies that are not resolved within 30 days of the date of notice
- Outstanding balances greater than 90 days past due

This in no way will compromise your ability to dispute a charge or question your insurance company’s determination of payment.

If you have any questions about this payment method, do not hesitate to ask.

Name

Signature

Date